

# ***Prospectus 2024***

***Hebron Theological College (NPC)***

***National Qualifications Framework  
Qualifications***

***NQF2 and NQF5***

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**Banking details:**

Account Holder: Hebron Theological College

Bank: FNB

Account Type: Cheque (current account)

Account Number: 51132189113

Branch Code: 250655

Reference: Student nr. or ID nr.

SWIFT Code: FIRZAJJ

**WELCOME TO**

**HEBRON THEOLOGICAL COLLEGE NPC:**

This Prospectus is a presentation of the QCTO training programmes presented by HTC under the titles:

- Occupational Certificates: Christian Religious Practitioner NQF Level 2
- Occupational Certificates: Christian Religious Professional NQF Level 5

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## **1. VISION AND MISSION STATEMENT**

### **1.1. Mission**

Our mission is to progressively provide high-quality spiritual, academic, ethical, relevant, and practical training for Christian leaders.

### **1.2. Vision**

Our vision is focused on delivering value-driven, practical, and transformative training to Church leaders seeking professional skills development. Our Courses are designed to address the ministry-related requirements of Learners (students).

### **1.3. Core Values**

Our core values include the following:

- Humble dependence upon God the Father.
- A commitment to the person of Jesus Christ.
- The indwelling and anointing of the Holy Spirit.
- The ultimate authority of the Bible.
- Commitment to best practices, principles, and methods.
- Commitment to the Christian faith.
- Commitment to equity, moral and spiritual regeneration, and the transformation of society.

## **2. STATEMENT OF FAITH**

*In summary, we believe:*

- 1. That there is only one God, eternally existent in three persons: Father, Son, and Holy Spirit.*
- 2. In the Deity of the Lord Jesus Christ; Jesus existed eternally with the Father, became man by the miracle of the incarnation, in no degree ceasing to be God. He is co-Creator of the world and man, the only Saviour and coming Judge.*

3. *In the Bodily resurrection of our Lord Jesus Christ, in His ascension and resented ministry as High Priest and Advocate and in His personal return.*
4. *That the whole Canon of Scripture (both Old and New Testaments) as originally given, is the inspired and authoritative Word of God, of supreme and final authority in all it teaches and declares.*
5. *That all men are sinful and lost, apart from faith in the saving grace of our Lord Jesus Christ, and that sin is cleansed only through personal repentance and faith in the atoning blood of our Lord Jesus Christ.*
6. *That the Baptism in the Holy Spirit, and all the gifts of the Holy Spirit are available in the Church today for the edifying and perfecting of its members.*
7. *That Christ is the head of the Church, which is His Body, and consists of those who have been born again.*
8. *That Christians, as disciples of Jesus Christ, are obligated to pursue peace, humility of mind, faith in God, and holiness.*
9. *That upon His return, Christ's reign will be established upon the earth.*
10. *That everyone will be resurrected and give an account to God.*
11. *That judgment is eternal for all who have refused pardon and forgiveness by Christ.*
12. *That God shall reign forever over the new heavens and the new earth, the ultimate home of the righteous.*

### **3. HEBRON BOARD MEMBERS**

Dr J.R. Fawcett D.Th. (Chairperson)  
N. Bester (Treasurer)  
Mrs. E. Lewis (Secretary)  
Dr. P. Sambo Ph.D. Ed.  
Dr. O. Hleza D.Min.  
Rev. A.D.W. van den Berg (Principal)

#### **4. REGISTRATION AND ACCREDITATION**

Hebron Theological College (HTC) is a formally registered Non-profit institution specifically established to train Christian leaders through SAQA accredited qualifications.

The HTC team consists of well-qualified staff with many years of experience in the Christian ministry and formal education.

HTC delivers its services via a Memorandum of Agreement (MoA) with Excel Theological Training Academy (ETTA), a duly registered Skills Development Provider with the Quality Council for Trades and Occupations (QCTO) (Reg. nr. QCTOSDP01201127-2262).

By virtue of the operation of the MoA, HTC is approved to facilitate training accredited by Quality Council for Trades and Occupation (in accordance with the Skills Development Act, 1998, (Act No 97 of 1998).

HTC is a member of the Association of Christian Religious Practitioners (ACRP) (Registration number: 19-05). The ACRP is a Professional Body registered by the South African Qualifications Authority (SAQA) in terms of the National Qualification Framework Act 67 of 2008.

#### **5. SAQA REGISTERED QUALIFICATIONS**

We offer qualifications registered with SAQA.

At present we offer distant learning studies for the following qualifications:

- Occupational Certificate: Christian Religious Practitioner: NQF Level 2, 156 Credits, SAQA ID: 101997, Curriculum Code: 263601004.
- Occupational Certificate: Christian Religious Professional: NQF Level 5, 237 Credits, SAQA ID: 101571, Curriculum Code: 263601005

## **6. PURPOSE AND RATIONALE OF THE QUALIFICATIONS**

### **6.1. General Purpose**

The purpose of both these qualifications is to prepare Students to operate as Christian Religious Practitioners.

A Christian Religious Practitioner functions as the Pastor of a Congregation or ministry Leader of a Faith Community who directs and conducts ministry functions, facilitates spiritual formation, nurtures fellowship and mutual care within the faith community, helps members to develop a Christian lifestyle, and provides strategic leadership that promotes obedience to the vocation and sustainability of the faith community.

A graduate will be able to develop a missional ability to share the good news of Jesus Christ and contribute to the holistic well-being of the community.

These qualifications are designed to prepare students for further formal academic studies at registered institutions.

### **6.2. Rationale**

Generally, Christian churches in Southern Africa come from two distinct backgrounds. It is considered that one group, estimated to number approximately 9,000 qualified clergies, is more formal and historic in character. The other group is seen to be less formal and includes the Pentecostal, Charismatic, and African Independent Churches. Estimates indicate that there are approximately 186,000 pastors in this group.

**Society and the Church will benefit from competent leaders.**



## 7. CHRISTIAN RELIGIOUS PRACTITIONER NQF LEVEL 2

This qualification is an Occupational Certificate in the of field of Social and Human Studies (Field 07) under the Subfield Religious and Ethical Foundations of Society.

This qualification has replaced the previous National Certificate: Theology and Ministry and carries **156 Credits**.

This qualification is designed for religious ministers with little to no schooling or literacy and who did not have proper training opportunity in the past.

The benefit for society lies in the fact that these ministers will now have a common set of competencies notwithstanding their lack of education.

While Recognition for Prior Learning can be applied for, there are **no educational entry requirements** for this qualification.

It is important to note that some prospective students who do not have a Level 4 (matric or equivalent) qualification may wish to complete a NQF Level 4 bridging course which will grant them access to the NQF Level 5 studies.

### 7.1. Specific purpose

A qualified student will be able to:<sup>1</sup>

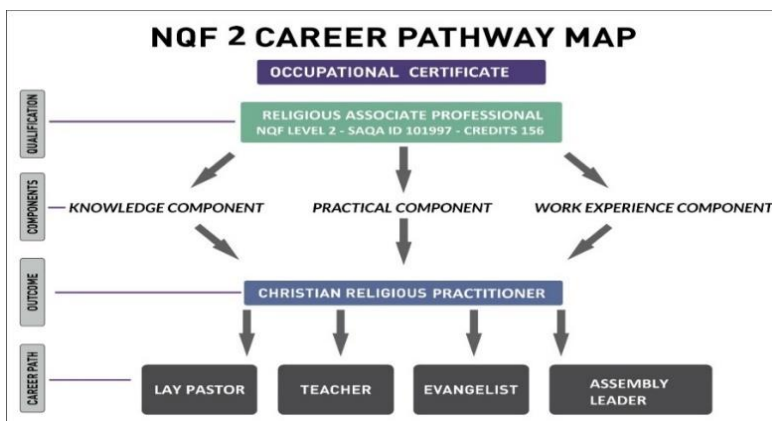
- Share the gospel in a specific context and to a specific audience.
- Build caring relationships in the faith community and respond to the spiritual and physical needs of members.
- Provide spiritual leadership and develop leaders in a faith community.

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<sup>1</sup> Adopted from the Unit Standard issued by SAQA.

- Arrange and oversee the day to day running of ministries and of the administrative and accountability processes of the faith community.
- Share the gospel in a specific context and to a specific audience.

## 7.2. NQF 2 Career Pathway Map



## 7.3. NQF Level 2 Course Content

This qualification is made up of the following compulsory Modules:

- 6 Knowledge Modules (KM)
- 5 Practical Skills Modules (PM)
- 5 Work Experience Modules (WM)

These modules consist of the themes and associated credits set out below.

### 7.3.1. Knowledge Modules (KM)

<b>Subject</b>	<b>Credits</b>
Bible and Bible Interpretation	20
Basic Christian concepts	15
Worship services and preaching	4
Basic Christian pastoral care	8
Church leadership, administration, and accountability	7
The role of the church (Christianity) in the world	5

### 7.3.2. Practical Skills Modules (PM)

<b>Subject</b>	<b>Credits</b>
Share the gospel in a specific audience and context	13
Build caring relationships in the faith community and respond to the spiritual and physical needs of members	6
Develop and apply Christian leadership in a faith community	6
Arrange and oversee the day-to-day administrative and accountability processes in the faith community	6
Assist learners in the faith community to share the Gospel and support the needy, communicate what is right and fair in society	6

### 7.3.3. Work Experience Modules (WM)

<b>Subject</b>	<b>Credits</b>
Prepare and conduct worship services	12
Plan and conduct teachings, and develop ministry activities, to enhance the quality of fellowship and mutual care	12
Develop life skills for Christian living	12
Observe the leadership of a faith community	12
Participate in a Christian outreach or community development project	12

Practical and Work Experience Modules take place within the context of a student's local congregation where he/she is a member of under the guidance of his/her church's Senior Pastor or Ministry Leader and church leadership.

For this part of the course a **Workplace Agreement** must be submitted. This is an agreement concluded between the student and the local church where he/she will do the practical part of his/her studies. The church will be represented by the Senior Pastor or Ministry Leader.

#### 7.4. Fee Structure for NQF Level 2 (2024)

Admission Fee	R350.00 (Non-Refundable)
Registration Fee	R650.00 (Non-Refundable)
Qualification Fee - Tuition	R6 315,00
Payment Options	Once off Payment R 6 315,00
	6 months R 1 052,50
Final EISA Examination Fee	R1,000.00
Delivery of Study Materials	Additional cost to Student

#### 8. CHRISTIAN RELIGIOUS PROFESSIONAL NQF LEVEL 5

This qualification is an Occupational Certificate in the field of Social and Human Studies (Field 07) under the Subfield Religious and Ethical Foundations of Society.

This qualification does not replace any other qualification and is not replaced by any other qualification and carries **237 Credits**.

The NQF Level 5 qualification is on a more complex level than the NQF Level 2 qualification and is required for religious ministers who wish to join the Ministry Fraternity. As a qualification, it will not only address training needs, but also provides access to higher qualifications.

This occupational qualification grants access to formal training for most pastors in the less formal group who, because of geographical and financial reasons, or the lack of appropriate prior learning were historically excluded from access to formal training.

Hebron embraces the concept of a more practical approach to Theological training offered under the NQF Level 5 curriculum.

Society will benefit from quality training, linked to the development of professional standards and a system of professional oversight because it will go a long way to protect communities against irresponsible persons who misuse their position as spiritual leaders in the community.

While Recognition for Prior Learning can be applied for, **entry requirements** for this qualification is Level 4 (matric or equivalent) with English Communication.

### 8.1. Specific purpose

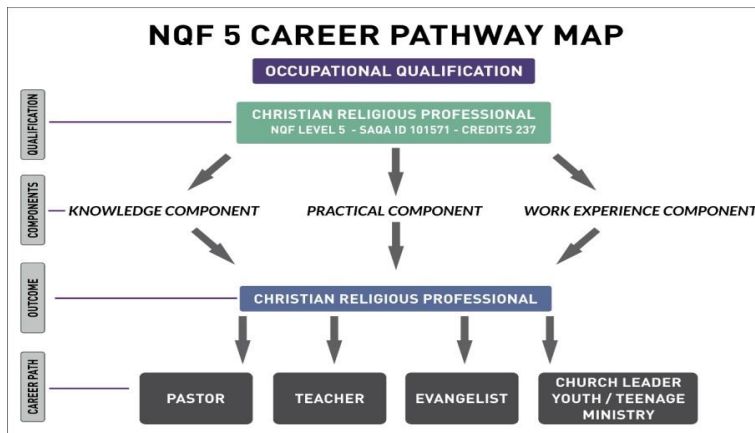
As a Qualified Leader the graduate will be able to:<sup>2</sup>

- Lead a faith community in spiritual formation that nurtures a relationship with God.
- Develop and nurture fellowship and mutual care within the faith community.
- Facilitate the well-being of people within the faith community by developing life skills and a Christian value system.
- Provide leadership that leads to obedience to vocation and sustainability of the faith community.
- Develop a method and practice that demonstrates and shares the Good News of Jesus Christ and serves the well-being of all.

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<sup>2</sup> Adopted from the Unit Standard issued by SAQA.

## 8.2. NQF 5 Career Pathway Map



## 8.3. NQF Level 5 Course Content

This qualification is made up of the following compulsory Modules:

- 13 Knowledge Modules (KM)
- 16 Practical Skills Modules (PM)
- 5 Work Experience Modules (WM)

These modules consist of the themes and associated credits set out below.

### 8.3.1. Knowledge Modules (KM)

Subject	Credits
Essentials and characteristics of religious practitioners	6
The Bible and Bible interpretation	30
Basic Christian concepts	8
Christian ethics	8
History of the church and an overview of a variety of Christian traditions	6
Principles of building the faith community	8

Principles of preaching	8
Principles of conducting services	6
Spiritual formation, life skills training and value system development	10
Principles of pastoral counseling a Christian context 12 Credits	12
The missional calling of the Church	7
Principles of church leadership and ministry management	8
Church administration, accountability, and financial management	6

### 8.3.2. Practical Skills Modules (PM)

<b>Subject</b>	<b>Credits</b>
Prepare sermons that will address the spiritual and contextual needs of the faith community	5
Conduct worship services within the faith community	5
Interact with groups and individuals to facilitate spiritual growth	4
Nurture fellowship among members of the faith community	4
Lead the faith community to show loving care in times of need or crisis	6
Lead the faith community to live according to a Christian value system and Christian virtues	4
Develop pro-active and reactive (coping) life skills in the faith community through preaching and teaching and mentoring	5
Lead a faith community through visionary spiritual leadership (strategic management as a spiritual discipline)	4
Build the spiritual leadership capacity of the congregation/faith community	4

Facilitate effective ministries in a faith community (operational management as a spiritual discipline)	4
Facilitate stewardship processes in the faith community (stewardship as a spiritual discipline)	4
Mobilise the faith community to share the good news of Jesus Christ with the world	4
Plan and execute outreach programs to deal with socio-economic and other relevant needs in the wider community	3
Initiate and/or participate in interventions to deal with needs and emergency situations in the community	3
Participate in inter-faith community development initiatives	3
Plan and manage the effective use of media	2

### 8.3.3. Work Experience Modules (WM)

<b>Subject</b>	<b>Credits</b>
Prepare and conduct a worship service to nurture the relationship with God	15
Plan and conduct teachings, and develop ministry activities, to enhance the quality of fellowship and mutual care	15
Develop pro-active and reactive (coping) life skills and nurture Christian values in a faith community	20
Engage the leadership of a faith community in discussions on visional leadership and operational management practices	5
Plan and execute an outreach or community development project in a community	5

Practical and Work Experience Modules take place within the context of a student's local congregation where he/she is a member of under the guidance of his/her church's Senior Pastor or Ministry Leader and church leadership.



For this part of the course a **Workplace Agreement** must be submitted. This is an agreement concluded between the student and the local church where he/she will do the practical part of his/her studies. The church will be represented by the Senior Pastor or Ministry Leader.

#### 8.4. Fee Structure for NQF 5 (2024)

Application fee	R 350.00 (Non-Refundable)	
Registration fee	R 650.00 (Non-Refundable)	
Tuition Fees	R 16 830,00	
Payment Options	Once off Payment	R 16 830,00
	12 months	R 1 402,50
	18 months	R 935,00 *
	24 months	R 701,25 *
RPL Application - optional	Fee advised on application	
Final EISA Exam Fee	R 1,000.00	
Delivery of study materials	Additional cost to the student	
* The remainder of course fees at the end of the year will be subjected to annual price increases		

### 9. ENROLMENT PROCESS

The enrolment process is the same for both NQF Level 2 and NQF Level 5 courses.

The enrolment process consists of two steps:

- The first step is a **Registration Process** (see 9.1 below) to register as a student with HTC.
- The second step is an **Application Process** (see 9.2 below) during which application for the desired studies is made. During this part of the process students will be required to upload different documents which will be used to determine

whether the student complies with the minimum requirements for that course.

The following documents will be required to be uploaded during the Application process:

- A **certified copy** of your ID Document or Passport (not older than 3 months).
- A certified copy of qualifications you attained in the national education system and any other specified in Theology.
- Foreign Theological qualifications must be submitted to SAQA for evaluation at [www.saqa.org.za](http://www.saqa.org.za).

### 9.1. Registration Process

If you desire to study for an Occupational Certificate at HTC, the following procedures must be followed:

- To initiate the registration process, go to the “*Online/Bookstore*” tab in the top ribbon of HTC’s website or follow this link:  
<https://www.hebroncollege.co.za/shop/>
- Add the QCTO -Application fee (Non-Refundable) to the cart. Click “*View Cart*” and proceed to “*Checkout*”.
- Complete “*Billing Details*”.
- Tick “*I HAVE READ AND AGREE TO THE WEBSITE TERMS AND CONDITIONS \**”
- Proceed to “*Place the Order*”.
- Make the online payment of **R350.00 (Non-refundable) fee**.

### 9.2. Application Process

Immediately after having completed the registration process:

- You will receive an email with a student number confirming Application for the chosen course.

- You must visit the “*Online/Bookstore*” tab in the top ribbon of HTC’s website or follow this link:  
<https://www.hebroncollege.co.za/shop/>
- Make payment of the **R650.00 Application Fee**.
- Choose a payment option for the course (i.e., Once-off, 12-, 18-, or 24-month payment plan).
- Make the **first payment of Course Fee** in accordance with your chosen option.
- Once the Payment confirmation has been received, you will receive further instructions on how to proceed with the Study program.

### 9.3. Application Procedure

In graphic terms please check the description below of the application procedure which includes 4 steps:



### 9.4. Banking details (For Registration purposes)

Please note that for registration purposes, while you have **NOT YET** received a student number, you must include your name as a reference with an email address or cell number for deposits into Hebron Theological College’s bank account as set out in the preamble of this Prospectus.

## 10. RECOGNITION OF PRIOR LEARNING (RPL)

### 10.1. The Meaning of RPL

For purposes of Theological Studies under the QCTO, RPL has been interpreted as a process by which an assessment can be done of skills and knowledge which a candidate has gained through informal or experiential learning. Once assessed, these skills and knowledge are recognized, and credits can be awarded on condition that such learning meets the respective requirements set for the NQF Level 2 and NQF Level 5 Certificates.

For more information on RPL, you can visit our website and click on the “*RPL Process*” tab under “*STUDY WITH US*” or you can click on the following link: [https://www.hebroncollege.co.za/wp-content/uploads/RPL\\_process\\_aug\\_2022.pdf](https://www.hebroncollege.co.za/wp-content/uploads/RPL_process_aug_2022.pdf)

### 10.2. RPL Assessment

If you wish to have an RPL assessment to be conducted, please send an email to [info@hebroncollege.co.za](mailto:info@hebroncollege.co.za). We will advise on the steps to be followed.

Please ensure that you have the following documents ready because it will be needed by the service provider to conduct the assessment:

- All theological training certified certificates.
- A certified letter from Church organization/s listing achievements and experience.
- Other certified evidence to ascertain relevant training and experience.
- Any video evidence.

### **10.3. Costs for RPL Assessment**

The assessment of RPL applications is conducted by an external Service Provider and not by HTC.

Fees payable in this regard will not be paid to HTC, but to the Service Provider directly.

### **10.4. RPL influence on the Course**

Even though you will not be required to submit any assignments for those Modules you receive RPL for, it is highly recommended that you still attend classes because you will need to prepare for the EISA exams.

Because of the integrated nature of the EISA exams, you will be required to work through the study materials of all the Modules in preparation of the exams, including those you received RPL for.

QCTO requires records to be kept comprehensively for auditing and inspection purposes. Therefore, the hosting of the LMS and keeping of Statements of Records is a continuous function and must be kept updated.

For the reasons set out in this section, it is unfortunate that no discount on course fees can be granted.

## **11. STUDENT SUPPORT**

Support from Hebron Theological College (HTC) is provided by telephone, email, WhatsApp, video call/meeting, or during a personal visit by appointment to our facility at 7 Sports Road, Slaterville, Benoni, Gauteng, South Africa.

## **12. METHOD OF INSTRUCTION**

The method of instruction for Knowledge Modules is via Teams/Zoom meetings once a week for 2-hour sessions in an online class context. Classes take place per the academic calendar which is published on HTC's website.

All sessions are recorded for purposes of auditing by QCTO and are also made available to students afterwards.

It is important to note that a 75% class attendance is required and failing to do so can cause a student to be barred from writing the EISA examination. Students are therefore encouraged to ensure in advance that they have adequate internet access.

## **13. ACCESS TO STUDY MATERIALS**

A student profile is created on the LMS (Learner Management System) for all students who have successfully completed the enrolment process and have been accepted to study with HTC via the Distance Learning method. Students will receive login details and the study material for a particular Module will be made available once the intake which they form part of have collectively reached that stage of their studies.

## **14. INDUCTION TO STUDIES**

Once a student starts his/her studies with HTC, he/she will undergo the HTC Student online orientation to introduce Students to the three components (Knowledge Modules, Practical Modules, and Workplace Skills Modules) of the Occupational Qualification. The online Learner Management System (LMS) orientation will also be done to ensure that he/she understands how the system works.

## **15. EISA FINAL EXAMINATIONS**

Upon successful completion of the course a student enrolled in, he/she can take the EISA (External Integrated Summative Assessment) Examination. These exams can only be written throughout South Africa at QCTO approved examination centres and dates.

Foreign students are required to travel to South Africa to write these exams. When the date and venue for the examination has been set, HTC will extend a written invitation to this extend for purposes of obtaining a visa.