



Hebron Theological College

PROSPECTUS

NQF5

HEBRON THEOLOGICAL COLLEGE

Registration type and number: Registration under SAQA, via the QCTO / ETTA
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Postal address: P.O. Box 11118, Rynfield 1514, Gauteng, RSA
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HEBRON THEOLOGICAL COLLEGE

'Removing distance
from distance
education'

1 You, therefore, my son, be strong in the grace that is in Christ Jesus.

2 And the things that you have heard from me among many witnesses, commit these to faithful men who will be able to teach others also.

3 You, therefore, must endure hardship as a good soldier of Jesus Christ.

(2 Timothy 2:1-3)

A Welcoming Word

We at Hebron Theological College (HTC) welcome your interest in knowing more about our education system and accredited qualifications in Christian ministry. As you read through this prospectus you will find most of the answers to your questions. However, in the event you still have some doubt about our training programme or about our system please contact us at Hebron as per the contacting details supplied in page 2 of this *Prospectus* for the NQF5 qualification.

Thank you,



Dr. F. da Silva

Principal



1 Vision, Mission, and Keys to Success

1.1 Mission

Our mission is to deliver the highest quality training to Church leaders throughout South Africa. We believe that the teaching of sound knowledge, ethical and moral values will make a significant contribution to the sustainability of society. Excel Theological Training Academy exists to train leaders with applicable academic knowledge and practical leadership skills.

1.2 Vision

We are committed to delivering value-driven, practical and personally transformative training to Church leaders seeking professional skills development. Our course is specifically designed to meet all the ministry related requirements of individuals with a vision to change society, through proclaiming the Gospel of Jesus Christ.

1.3 Keys to Success

For Hebron Theological College (HTC) several important keys are important to ensure success:

- Well qualified lecturers are available that will be able to teach the material and have sufficient practical experience to transfer knowledge.
- We have established a well-managed administrative system that forms the backbone of the training centre.
- Our excellent learner management system assists us in our critical operations with online capabilities.
- The student support system is in development and improved regularly so that it available five days per week.
- We are developing methods of approaching subjects that will help students get their minds around the theoretical modules.
- Our goal is to set up enough partnerships with community organisations and Churches where students can employ their acquired knowledge and practical experience in the workplace.

- We strive to produce a good model of assessment and feedback to the student to facilitate real learning.

2 Statement of Faith

WE BELIEVE in God eternal, triune, almighty creator, sustainer and ruler of all creation.

WE BELIEVE in God the Father, the author of creation and salvation.

WE BELIEVE in Jesus Christ the only Son of God the Father, true God who for the sake of humanity and its salvation, descended from heaven and became flesh; who was conceived by the Holy Spirit and was born by the virgin Mary; who lived on earth and was crucified, died and was buried, who rose from the dead and ascended to heaven where He is seated at the right hand of the Father.

WE BELIEVE in the Holy Spirit, true God proceeding from the Father and the Son, who convicts the world of sin, righteousness and judgement and leads in all truth.

WE BELIEVE that the Bible is the word of God, written by men as the Holy Spirit inspired them. We believe that it authoritatively proclaims the will of God and teaches us all that is necessary for salvation.

WE BELIEVE that all human beings are created in the image of God; due to their sinful rebellion, this image is marred, that all have sinned before God and it is the will of God that all people should receive salvation through faith in Jesus Christ.

WE BELIEVE in the baptism in the Holy Spirit with the initial evidence of speaking in tongues as promised to all believers. We believe in the manifestation of the gifts and fruit of the Spirit in the life of a Christian. We believe that a Christian should be a disciple of Jesus Christ living a consecrated and holy life.

WE BELIEVE that Jesus Christ is the Head of the Church which is constituted by the Holy Spirit and consists of born again believers. The Church is responsible for the proclamation and demonstration of the gospel and God's will to all people. As a charismatic community they fellowship with and edify one another.

WE BELIEVE that the believer's baptism, by immersion and the Lord's Supper are instituted by Jesus Christ to be observed by the Church.

WE BELIEVE that at the time appointed by God, Jesus Christ will come to take away his Church.

WE BELIEVE in a day of judgement when Jesus Christ will judge the living and the dead. We believe in the resurrection of the body and eternal life for the righteous and eternal punishment for the wicked. We believe in the new heaven and the new earth where God will reign in glory.

3 Philosophy

Hebron Theological College (HTC) is a formal training institution. The HTC was specifically established to train leaders in South Africa through SAQA registered Qualifications or Part-Qualifications. The HTC provides skill orientated qualifications to students through training in classrooms, and on an online basis.

The Hebron team consists of well-diversified and educated staff with many years of accumulated knowledge and experience with very good administrative and financial infrastructure. The Academy will function through the oversight of a registered board of directors and a management team that will be responsible for the daily operations.

4 Registration and Accreditation

The Hebron Theological College (HTC) is registered via a MoA with Excel (Registration number: QCTOSDP01201127-2262).

We are accredited by the Quality Council for Trades and Occupation (QCTO, Accreditation number: SDP01501012020112701) as a Skill Development Provider (SDP), in accordance with the *Skills Development Act (SDA), 1998, (Act No 97 of 1998) Chapter 6C Section 26J (b) and (e)*.

We are also an accredited member of the Association of Christian Religious Practitioners (ACRP – Registration number: 19-05). Association of Christian Religious Practitioners is a professional body recognised by the *South African Qualifications Authority (SAQA) in terms of section 13(1)(i)(ii) of the National Qualification Framework Act 67 of 2008*.

4.1 Accredited Programme

Occupational Certificate: Christian Religious Professional NQF Level 5, 237 Credits, SAQA ID: 101571, Curriculum Code: 263601005

5 Meet the Team

Below from left to right: (1) Dr J.Fawcett (Chair of the HTC Board of Directors); (2) Dr. F. da Silva (HTC Principal); (3) Ps F. da Silva (Dr F. da Silva's wife and seminars' organizer); Mrs E. Fawcett (Dr. J. Fawcett's wife). Above from left to right: Lucas, Jery, Elna, David, Emily, Nelson, Jacquy, Ps Annie, Tanya and Sandra (including Sandra's two girls at the centre).



ACCREDITED PROGRAMME

6 Occupational Qualification

- Occupational Certificate: Christian Religious Professional
NQF Level 5, 237 Credits, SAQA ID: 101571.

7 Purpose and Rationale of the Qualification

7.1 Purpose

The purpose of this qualification is to prepare a learner to operate as a Christian Religious Professional. A Christian Religious Professional directs and conducts the ministry functions in a faith community to facilitate spiritual formation; nurture fellowship and mutual care within the faith community; helps members to develop a Christian lifestyle; provides strategic leadership that leads to obedience to vocation as well as well-being and

sustainability of the faith community, and develops a missional practise that shares the good news of Jesus Christ and serves the holistic well-being of the entire community.

A qualified learner will be able to:

- Lead the faith community in spiritual formation that nurtures their relationship with God.
- Develop and nurture fellowship and mutual care within the faith community.
- Facilitate the holistic well-being of people within the faith community by developing proactive and reactive (coping) life skills and a Christian value system.
- Provide visional leadership that leads to obedience to vocation, as well as the well-being and sustainability of the faith community.
- Develop a missional practise that shares the good news of Jesus Christ and serves the holistic wellbeing of the entire community.

7.2 Rationale

Religious ministers serving churches and Christian groups in Southern Africa come from two distinct backgrounds. The first is deemed more formal in nature (also referred to as the so-called historic churches) while the second is seen as less formal and originated from more recent development processes. This second group includes what is referred to as Pentecostal and Charismatic churches and the large group of African Initiated Churches (AICs). Recent estimates indicate that there are around 186,000 pastors (ministers of religion) in this less formal group, compared to the number of around 9,000 for the historic churches.

There are currently no formally recognised qualifications for religious practitioners within the Christian tradition, apart from the Higher Education qualifications registered through the different tertiary educational institutions. With the introduction of the new occupational certificate, society will benefit from the assurance that large numbers of spiritual leaders who did not have a proper training opportunity in the past, will now have training available to develop a relevant set of competencies.

The Occupational Certificate will be accessible to existing spiritual leaders who did not have the benefit of proper training in the past, and who do not have access to tertiary training at universities or private training institutions. It will also be accessible to newcomers to the

profession who want to be trained as pastors, but who do not have access to tertiary training or who prefer to go the occupational training route.

8 Structured Curriculum

Curriculum Code: 263601005 (Christian Religious Professional)

This qualification is made up of the following compulsory Knowledge and Practical Skill Modules:

8.1 Knowledge Modules

- 263601005-KM-01, Essentials and characteristics of religious practitioners, Level 4, 6 Credits.
- 263601005-KM-02, The Bible and Bible interpretation, Level 5, 30 Credits.
- 263601005-KM-03, Basic Christian concepts, Level 5, 8 Credits.
- 263601005-KM-04, Christian ethics, Level 5, 8 Credits.
- 263601005-KM-05, History of the church and an overview of a variety of Christian traditions, Level 4, 6 Credits.
- 263601005-KM-06, Principles of building the faith community, Level 5, 8 Credits.
- 263601005-KM-07, Principles of preaching, Level 4, 8 Credits.
- 263601005-KM-08, Principles of conducting services, Level 4, 6 Credits.
- 263601005-KM-09, Spiritual formation, life skills training and value system development, Level 5, 10 Credits.
- 263601005-KM-10, Principles of pastoral counselling in a Christian context 12 Credits, Level 6, 12 Credits.
- 263601005-KM-11, The missional calling of the Church, Level 5, 7 Credits.
- 263601005-KM-12, Principles of church leadership and ministry management, Level 5, 8 Credits.
- 263601005-KM-13, Church administration, accountability and financial management, Level 4, 6 Credits. The total number of credits for Knowledge Modules: 123.

8.2 Practical Skill Modules

- 263601005-PM-01, Prepare sermons that will address the spiritual and contextual needs of the faith community, Level 5, 5 Credits.
- 263601005-PM-02, Conduct worship services within the faith community, Level 5, 5 Credits.
- 263601005-PM-03, Interact with groups and individuals to facilitate spiritual growth, Level 6, 4 Credits.
- 263601005-PM-04, Nurture fellowship among members of the faith community, Level 5, 4 Credits. • 263601005-PM-05, Lead the faith community to show loving care in times of need or crisis, Level 6, 6 Credits.
- 263601005-PM-06, Lead the faith community to live according to a Christian value system and Christian virtues, Level 5, 4 Credits.
- 263601005-PM-07, Develop pro-active and reactive (coping) life skills in the faith community through preaching and teaching and mentoring, Level 6, 5 Credits.
- 263601005-PM-08, Lead a faith community through visionary spiritual leadership (strategic management as a spiritual discipline), Level 5, 4 Credits.
- 263601005-PM-09, Build the spiritual leadership capacity of the congregation/faith community, Level 5, 4 Credits.
- 263601005-PM-10, Facilitate effective ministries in a faith community (operational management as a spiritual discipline), Level 4, 4 Credits.
- 263601005-PM-11, Facilitate stewardship processes in the faith community (stewardship as a spiritual discipline), Level 4, 4 Credits.
- 263601005-PM-12, Mobilise the faith community to share the good news of Jesus Christ with the world, Level 5, 4 Credits.
- 263601005-PM-13, Plan and execute outreach programs to deal with socio-economic and other relevant needs in the wider community, Level 5, 3 Credits.
- 263601005-PM-14, Initiate and/or participate in interventions to deal with needs and emergency situations in the community, Level 5, 3 Credits.

- 263601005-PM-15, Participate in inter-faith community development initiatives, Level 5, 3 Credits.
 - 263601005-PM-16, Plan and manage the effective use of media, Level 5, 2 Credits.
- Total number of credits for Practical Skill Modules: 64.

8.3 Work Experience Modules: Also required to complete this qualification

- 263601005-WM-01, Prepare and conduct a worship service to nurture the relationship with God, Level 5, 15 Credits.
 - 263601005-WM-02, Plan and conduct teachings, and develop ministry activities, to enhance the quality of fellowship and mutual care, Level 5, 15 Credits.
 - 263601005-WM-03, Develop pro-active and reactive (coping) life skills and nurture Christian values in a faith community, Level 5, 10 Credits.
 - 263601005-WM-04, Engage the leadership of a faith community in discussions on visional leadership and operational management practices, Level 5, 5 Credits.
 - 263601005-WM-05, Plan and execute an outreach or community development project in a community, Level 5, 5 Credits.
- Total number of credits for Work Experience Modules: 50

9 International Comparability

Most countries have qualifications in the Higher Education Band. In addition, churches have seminaries that qualify their ministers to be ordained. Australia seems to be the only country that has registered vocational qualifications for ministry that are not denomination specific. Evangelism, missionary and other outreach organisations offer courses for people that want to pursue a calling in ministry, but these programs are not accredited.

The following equivalent qualification was found for a comparison with the qualification developed:

9.1 Australia

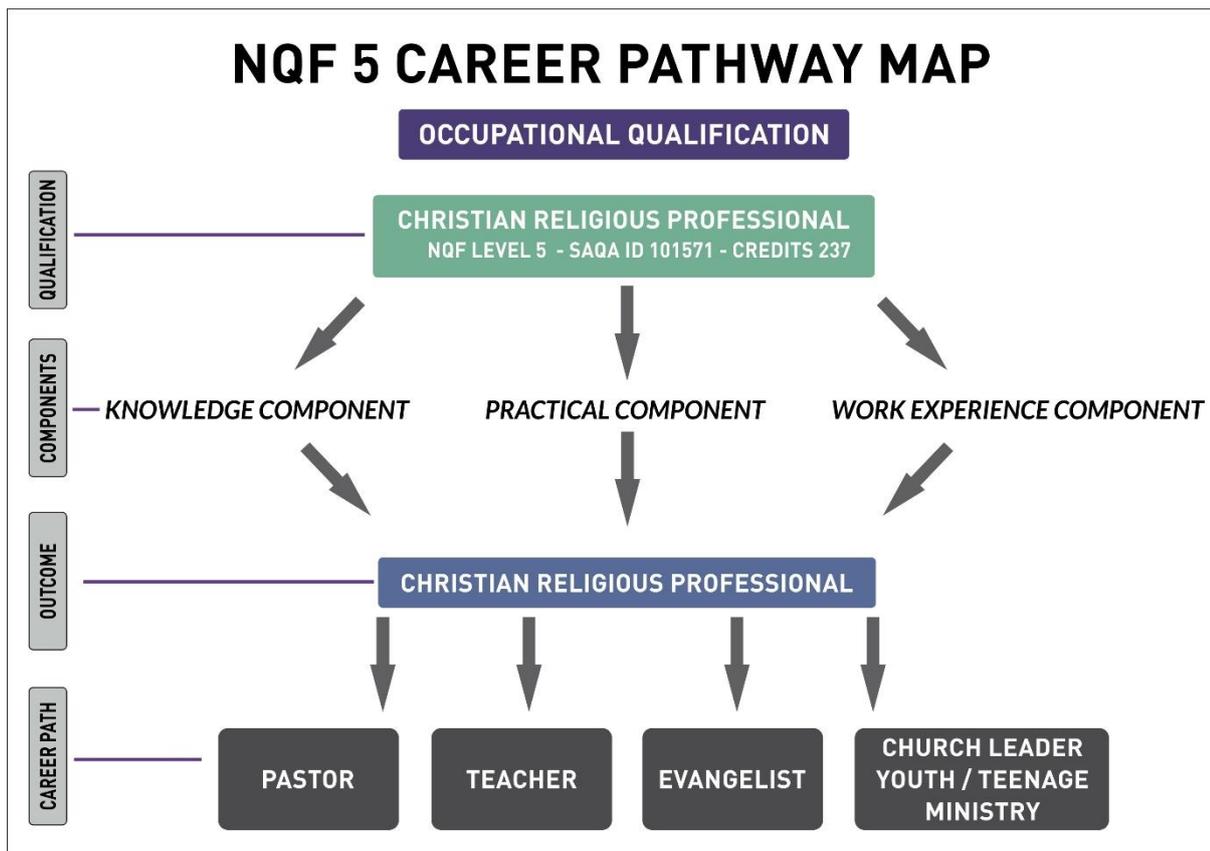
- Course accrediting body: The Australian Skills Quality Authority (ASQA).
- Course Owner: Health and Community Services Workforce Council Inc.
- Course Title: 10433NAT Certificate IV in Christian Ministry and Theology.

9.2 United Kingdom

- Course accrediting body: The Office of Qualifications and Examinations Regulation (Ofqual).
- Course Owner: University of London (<http://www.londoninternational.ac.uk>).
- Course Title: CertHE in Philosophy, Religion and Ethics.

Note: All the above qualification information is taken from the SAQA Qualification Document, available at the QCTO website www.qcto.org.za.

10 Career Pathway Map



11 Fee structure

For Occupational Certificate: Christian Religious Professional

Application fee	R 200.00 (Non-Refundable)
Registration fee	R 500.00 (Non-Refundable)
Qualification fee	R 20, 000.00 (Eisa exam excluded)
Per Module fee (Digital soft books included)	(1 st 12 modules) R 1,484.62 each (13 th module) R 1,484.56

RPL Application fee for Accredited Programmes	Fee amount to be provided upon the learner's request (Including administration and transfer of credits).
RPL Application fee for Non-Accredited Programmes	Per Credit (To be determined in each case)
Final EISA Exam Fee	R 1,000.00
Price of each physical book for each Module (Optional)	R 100.00* * (Excluding transport)

12 Admission

Our website has an easy way to apply online (<https://etta.co.za/mou-hebron-theological-college/>), which facility will help you to complete the Application Form, upload it, and submit the other required documents.

13 Application Requirements

The NQF 5 Curriculum Document, as registered on the National Qualifications Framework (**Occupational Certificate: Christian Religious Professional (NQF Level 5, SAQA ID 101571, Credits 237)**) stipulates the Entry Requirements as "NQF level 4 with English Communication".

In order to register for a programme offered at Hebron Theological College an applicant must meet the minimum statutory requirements of the relevant qualification.

13.1 Nationals: Application Requirements

- **Proof of Bank Deposit or payment of R 200.00 fee** to initiate the process of registration (Non-Refundable);
- A certified copy of your I.D. document / Passport;
- A certified copy of the National Senior Certificate. In the absence of the National Senior Certificate, a written affidavit explaining the reasons for not having the National Senior Certificate. (Must also apply for the Recognition of Prior Learning (RPL) with supporting documents;
- A certified copy of qualifications attained in theology;
- Foreign theological qualifications must be submitted to SAQA for evaluation (www.saqa.org.za). The certified copy of these qualifications and SAQA evaluation certificate must be submitted with this application form.

- **Proof of Bank Deposit R 500 Registratin fee** (Non-Refundable).

13.2 Foreign Nationals: Application Requirements

If an applicant is a foreign national residing in Sout Africa¹ and desire to study an Occupational Certificate at Hebron Theological College, then the following documents are required:

- (1) Certified copy of valid passport with a valid visa: work permit or permanent residence permit or study permit or any other related visa/permit that allows the foreign national to study and work in South Africa;
- (2) In the case of refugees: a certified copy of Section 22 Asylum Permit or Section 24 Formal Refugee Status Permit Act No 130 of 1998;
- (3) Certified copy of the SAQA Evaluation Certificate. For more details please visit www.saqa.org.za. SAQA Evaluation Certificate is compulsory for new applications and RPL applications;
- (4) **Proof of Bank Deposit of the initial Applicaton R 200 and the following R 500 Registration fee** (both Non-Refundable);
- (5) Online completed application – <https://etta.co.za/mou-hebron-theological-college/>.

Note: Hebron Theological College retains the right to ask for more evidence in a written or verbal form where considered necessary (only for the candidates who do not have the National Senior Certificate).

13.3 Banking Details (For registry purpose)

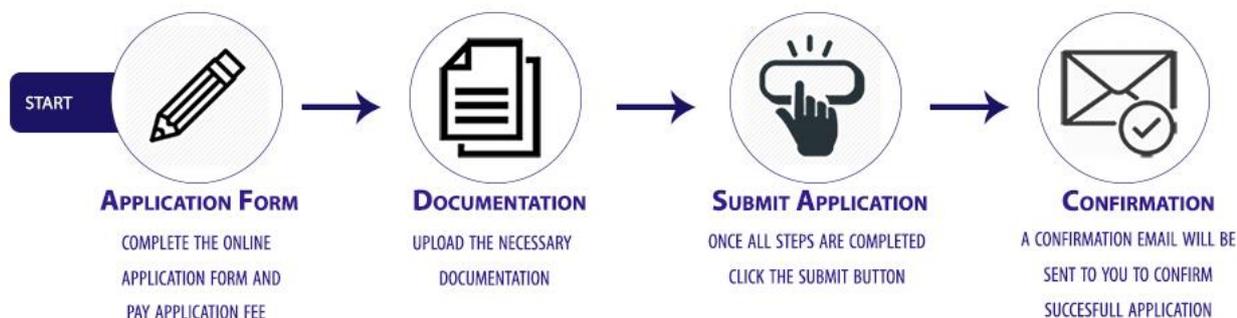
Please note that for registration purposes while the learner has NOT YET received his or her Learner's Number he or she must include his or her name as reference for deposits to our Hebron Theological College' bank account as per the example below.

Account Holder:	Hebron Theological College
Bank:	FNB (First National Bank)
Account Type:	Check (current account)
Account Number:	51132189113
Branch Code:	250655
Reference:	Prospect Learner's email address
SWIFT Code:	FIRNZAJJ

¹ For any other foreign nationals not residing in South Africa please contact Hebron Theological College for advice on how you may proceed to study Christian ministerial courses.

14 Application Procedure

In graphic terms please check the below description of the application procedure which includes four steps: (1) Application Form; (2) Documentation; (3) Submit Application; and (4) Confirmation.



15 Student Support

We strive to give daily student support where needed. It can be done telephonically, by email or a visit to our facility in Sunward Park.

15.1 Student Induction session

Hebron Theological College understands that the student induction session is the initial stage of the guidance and student support services which are provided to learners from before they register at Excel Theological Training Academy and continue throughout their course and beyond. It is Academy's policy that all learners from a variety of backgrounds, with a wide range of learning experiences are entitled to receive an induction that aims to:

- (1) Ease the transition to studying at Hebron Theological College.
- (2) Introduce learners to the three components of the Occupational Qualification; knowledge modules, Practical Modules and Workplace Modules.
- (3) Establish learners as part of the Hebron Theological College's Community.

16 Modes of Delivery

- (1) Face to Face class sessions
- (2) Blended mode (Face to face + Online)
- (3) E-learning mode

17 Recognition of Prior Learning (RPL)

With regards to the Recognition of Prior Learning (RPL) the following two points are important to be noted: That is, the meaning of RPL and the documents required to submit for the RPL to be processed.

17.1 The Meaning of RPL

The Quality Council for Trades and Occupation (QCTO) has interpreted the policy on Recognition of Prior Learning (RPL) by South African Qualification Authority (SAQA) and defines the RPL (within the Occupational Qualifications Sub Framework OQSF) is a process by which candidates who have gained skills and knowledge through informal, non-formal or experiential learning, can be assessed, recognised and awarded credits for such learning if it meets the requirements of an NQF registered occupational qualification or part qualification (QCTO RPL Guidelines and Policy 2014: RPL-001/14).

17.2 Documents Required for RPL

In order to RPL for an access to admission or exemption, a candidate is required to submit the following documents:

- (1) A completed RPL online application form to be emailed to:
QCTO@hebroncollege.co.za
- (2) ID document (or Passport) copy (Certified)
- (3) Portfolio of Evidence
 - (a) All the informal or non-formal theological training certificates from non-registered institutes (Certified);
 - (b) A certified letter of experience/verification from the Church organizations, if full time in the ministry or part time;
 - (c) All the written exams, assessments, assignments and transcripts (certified) to demonstrate current knowledge;
 - (d) Any video evidence of practice or practical demonstration;
 - (e) Detailed Curriculum Vitae aligned with the required documents for RPL.
- (4) Proof of payment (required RPL fee on each application per candidate).

(5) Academy retains the right to ask more evidence (in written or verbal form) where considered necessary.

18 External Integrated Summative Assessment (EISA) and Certification

IESA is the final national assessment after the full course has been successfully completed and learners received full competency credits for all modules. After the successful completion of the EISA learners qualify for the Certificate for Religious Practitioners.

19 Institutional Cooperation

Hebron Theological College presents this qualification according to a *Memorandum of Agreement* (MoA) with Excel Theological Training Academy (ETTA). In addition, *Cooperation Agreements* are available for churches. (Please contact Hebron Theological College for more details).

20 Hebron Theological College: Contacting Details

Physical Address

7 Sports Road, Slaterville, Benoni 1512, Gauteng, RSA

Postal Address

P.O. Box 11118, Rynfield 1514, Gauteng, RSA

Banking Details (for all other purposes after registration)

Please note that after registration, when the learner has the Learner's Number, he or she must include that number as reference for any deposits to our Hebron Theological College's bank account as per the example below.

Account Holder:	Hebron Theological College
Bank:	FNB (First National Bank)
Account Type:	Check (current account)
Account Number:	51132189113
Branch Code:	250655
Reference:	Learner's Number (The Learner's allocated number)
SWIFT Code:	FIRNZAJJ