

Hebron Theological College NPC

Prospectus - 2019

Higher Certificate in Theology

Diploma in Theology

Bachelor of Theology

Hebron Theological College NPC is registered by the Department of Higher Education and Training as a Private Higher Education Institution under the Higher Education Act, 1997, Registration Certificate No. 2001/HE08/003.

All qualifications offered by HTC are accredited by the Council on Higher Education (CHE) and registered on the National Qualifications Framework (NQF) by the South African Qualification Authority (SAQA).

Hebron Theological College NPC
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Website:
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Contents

Message from the Director	4
Vision and Mission Statement	5
Statement of Faith	6
General Information	
1. Background and Management	7
2. Journal	8
3. Accreditation and Registration	9
4. General Overview of Programmes.....	9
5. Recognition of Prior Learning (RPL) and (CAT) transfer of credit	9
6. Student Support	10
7. Library Resources.....	10
8. Ordination/Recognition	11
9. Copyright	11
10. Student's Complaints and Appeal Procedures.....	11
11. Rules for completing studies with Hebron Theological College	11
12. Disciplinary Action.....	12
13. Changes to the Prospectus	12
14. Hebron Theological College Head Office	12
15. Facilities and Departments.....	12
16. Comments from our Students	12
17. What HTC will do for you	13
Academic Information	
1. Academic and Spiritual Education.....	14
2. Materials and Format.....	14
3. Enrolment Policy.....	15
4. Application, enrolment, and entrance requirements.....	15
5. Fees, Payments, Refunds.....	17
6. HTC Bank details.....	19
7. Duplicate Copies of Documents	20
8. Grading/Assessment System.....	20
9. Duration of the Programmes	20
10. Graduation and Certification	20
11. Academic Wear	20
12. Language Policy	21
Programmes of Study	
Higher Certificate in Theology	22
Diploma in Theology	24
Bachelor of Theology	27
Map to the Hebron Theological College	32

Message from the Director

“For the earth shall be filled with knowledge of the glory of the Lord, as the waters cover the sea” (Hab. 2:14). While this prayer and declaration has been partially fulfilled in different ways through the ages, our hearts unite with King David, Isaiah, Habakkuk, Zechariah and Paul to see the glory of the Lord fill the earth in the final glorious fulfilment. This is our primary motivation at HTC, and our ministry is focused on this objective.

Perhaps the greatest need among Christians around the world today is for trained and anointed leadership. Thousands of trained Christian Leaders are needed to care properly for the needs of God’s people. Without adequate preparation in God’s Word, Christian Leaders and those who follow them are in danger of compromising their faith and accepting error.

We believe that theological and ministry training should be God-glorifying, Christ-focused, Holy Spirit-anointed, Bible-integrated and taught on the authority of God’s Word for the building up of the Church.

Our ministry is to serve the training needs of the Church. Specific training is given in Pastoral Ministry, Missions and Theology. Already thousands of students have graduated from these study programmes, but we feel that only a start has been made to meet the needs facing the Church. Our ministry continues to expand locally and internationally, and we thank God that He continues to give us the initiative and provision to make a meaningful contribution to the Body of Christ by bringing Bible training into homes, schools, colleges, Bible schools and churches.

We are dedicated to our commission: “And the things that thou hast heard of me among many witnesses, the same commit thou to faithful men, who shall be able to teach others also” (2 Tim. 2:2).

May God grant us the grace to serve Him with excellence to fulfil our commission.

Yours sincerely in Christ,

*Dr. J.R. Fawcett
Principal*

Vision and Mission Statement

Vision and Mission Statement

The vision of HTC is to provide quality theological, ministry training and materials for students and training organisations.

Statement of Goals

Hebron Theological College NPC is committed to the following Goals:

1. To develop and provide accessible training for Christian ministries – lay, pastoral, theological, youth, missions and woman’s ministry.
2. To prepare competent Christian leaders by emphasising the practical application of Christian theology.
3. To prepare students to achieve their full potential in their chosen vocations irrespective of gender, race, ethnicity, class or ability.
4. To facilitate transformation and moral regeneration through offering affordable spiritual upliftment and empowering programmes.
5. To offer accredited and registered qualifications on a variety of academic levels.
6. To focus on the Christo-centric study and application of God’s Word relative to the Church and social concerns.
7. To promote Christian research and scholarship.
8. To conduct the administration of the College competently by the application of a Quality Management System based on the ISO 9001 standard.
9. To continually review, upgrade and improve the quality and methods of education and training.
10. To co-operate with other Christian educational institutions, churches, schools, the SA Qualifications Authority, the Council for Higher Education and the Department of Education in the promotion of best practice in theological training.
11. To comply with the laws of the Republic of South Africa.

Core Values

1. Commitment to best practice principles and methods.
2. Commitment to the Christian faith.
3. Commitment to equity, moral regeneration and the transformation of society

Statement of Faith

In summary, we believe:

- 1. That there is only one God, eternally existent in three persons: Father, Son and Holy Spirit.*
- 2. In the deity of the Lord Jesus Christ; that Jesus existed eternally with the Father, became man by the miracle of the incarnation, in no degree ceasing to be God. He is co-Creator of the world and man, the only Saviour and coming Judge.*
- 3. In the bodily resurrection of our Lord Jesus Christ, in His ascension and present ministry as High Priest and Advocate and in His personal return.*
- 4. That the whole canon of Scripture (both Old and New Testaments) as originally given, is the inspired and authoritative Word of God, of supreme and final authority in all it teaches and declares.*
- 5. That all men are sinful and lost apart from faith in the saving grace of our Lord Jesus Christ, and that sin is cleansed only through personal repentance and faith in the atoning blood of our Lord Jesus Christ.*
- 6. That the baptism in the Holy Spirit, and all the gifts of the Holy Spirit, are available in the Church today for the edifying and perfecting of its members.*
- 7. That Christ is the head of the Church, which is His Body, and consists of those who have been born again.*
- 8. That Christians, as disciples of Jesus Christ, are obligated to pursue peace, humility of mind and holiness.*
- 9. That upon His return, Christ's reign will be established upon the earth.*
- 10. That everyone will be resurrected and give an account to God.*
- 11. That judgement is eternal for all who have refused pardon and forgiveness by Christ.*
- 12. That God shall reign forever over the new heavens and the new earth, the ultimate home of the righteous.*

General Information

1. Background and Management

Our distance-education training programme for Christian leaders began in 1962 when Rev. F.H. Burke opened the All Africa School of Theology. In 1981, Dr and Mrs. Fawcett founded Hebron Bible College. In 1989 the two colleges amalgamated, and in 2000 the name was changed to Hebron Theological College. Hebron Theological College NPC (hereafter referred to as HTC) is a registered Section 21 Company (Registration No. 2000/010415/08) governed by experienced Christian leaders as follows:

1.1 Board Members:

Dr. N.W. Landman D.Ed. (Chairman/Director); Dr. J.R Fawcett D.Th. (Director/Principal); Prof. M.Dreeckmeier D.Ed. (Director); Mrs. J.M. Fawcett Cert.Th.(Treasurer); Mrs. E. Lewis (Secretary); Rev D.B. Mdhluli D.Min.; Rev. D. Chetty M.Miss.; Past. K. Beneke B.Th. Hons.; Dr E. Basson D.Th. Dr. S. Smith Ph.D. Dogmatics.

Hon. Life Member: Rev. C. Baillie B.A.

1.2 Advisors:

Rev. P. Wilson Dip.Th, Dip. Ed. (NZ); Rev. R. Broderick Dipl. Th. (Switz.).
Dr J. Hlongwane B.Th., M.A.Ed. (RSA).

1.3 Department Heads

Principal: Dr. J.R. Fawcett D.Th.; Academic Board Chairperson: Dr E. Basson D.Th.; Administration Committee Chairperson: Rev. K. Beneke B.Th.Hon., Administration Registrar: Mrs E. de Souza; Accounts Manager: Mrs J.M. Fawcett C.Th; QMS, Development and Monitoring: Dr C. Ernstzen, D.Min.; Assessment and Academic Student Support: Dr S. Smith Ph.D. Dogmatics; Human Resources, Skills Dev: Mrs E. Lewis Cert. Exec/Sec.; H.O.D. Libraries: M/s K. van Niekerk, Cert. Librarianship; Distance Education and I.T. Specialist: Rev A. Waqar B.Th, Programming: L. Hewit M.S. Dip.

1.4 Internal Moderators:

Dr. J.R. Fawcett D.Th.; Mrs R.B. Wilson M.Th.; Dr C. Ernstzen D.Min.
Dr. S. Smith Ph.D

1.5 External Examiner:

Prof. Dr. I. Horn D.Ed.

1.6 External Moderators:

Prof. Dr. M.J. Eilers M.Th. D.Litt.; Dr. F.C da Silva D.Th. (Church History); Past. Frans Human M.Th. (Old Testament); Prof. Dr. N.L. Joubert MA (Distance Education) Ph.D. (Psychology); Prof. Dr. F.P. Möller D. Litt.et Phil.; Dr. M.J. Mashipata D.Ed.; Dr. C.A. Pereira M.Th, D.Ed. (Didactics). Hennie van Zyl M.Th. (New Testament).

1.7 Assessors:

Dr. S. Smith Ph.D.; Rev. F.M. Hlatshwayo B.Th. Hons.; Past. S. James B.Th.; Past. K. Beneke B.Th. Hons.; Mrs. D. Gouws; Dr C Ernstzen D.Min; Pastor D Ernstzen Dipl; Mrs R Wilson M.Th; Dr J Fawcett D.Th; Pastor D Chetty M.Th; Dr J Claassen; Pastor D Cochrane; Pastor N de Lange; Pastor R du Toit; Pastor S Ferreira; Pastor J Gertzen; Pastor S Gloy; Pastor H Hinsbeeck; Pastor H Kotzé; Dr P Mare; Pastor C Mhlangeni; Pastor C Pitout; Dr A Putter; Dr J van Rensburg.

1.8 Quality Management:

HTC has developed a comprehensive Quality Management System based on ISO 9001 as part of an overall commitment to provide quality training for Christian Service and ministry.

2. The Africa Journal of Pentecostal Studies:

The Africa Journal of Pentecostal Studies (ISSN 1684-9647) was launched in December 2002 as part of our commitment to theological research.

Members of the Editorial Board are:

J. R. Fawcett D.Th. (Syst. Theology)(General Editor); M. Clark D.Th. (Syst.Theol); D.Th. (NT) clarkmsdr@gmail.com ; R. Dela Cruz Ph.D. (New Testament) rolidelacruz@yahoo.com ; M. Eilers D.Litt. (Classical Languages) mjeilers@telkomsa.net ; G. Harold D.Th (NT); Ph.D. (Syst. Theol) godfrey@ctbs.org.za ; W. Ma. Ph.D. (Missions) wma@ocms.ac.uk E. Mahlangu D.Th. (N.T., Hermeneutics) elijaheunice@mweb.co.za ; M. Nel D.Th.(Pract.Theol); D.Th. (Ch.History); Ph.D. (OT) mmariusnel@vodamail.co.za ; Z.M. Orera Ph.D. (Practical Theology, Systematic Theology, Ethics) orerazedekiah@yahoo.com ; M. Pohlmann D. Litt. et Phil. (Systematic Theology) Martin@btc.co.za ; M. Pretorius Ph.D. (Syst.Theol.) marksats@imagnet.co.za; J. H. Railey D.Th. (Systematic Theology, Practical Theology) JRAILEY@AGSeminary.edu

3. Accreditation and Registration

HTC programmes are accredited by the Council on Higher Education (CHE) and registered on the National Qualifications Framework (NQF) by the South African Qualification Authority (SAQA). The Department of Higher Education and Training has registered HTC as a Private Higher Education Institution (2001/HE08/003). All our programmes are nationally and internationally recognised.

4. General Overview of Programmes

The following programmes provide comprehensive, self-paced distance training:

- **Higher Certificate in Theology** NQF Level 5 (120 credits) - recommended for Lay Christian Ministry
- **Diploma in Theology** NQF Level 6 (240 credits) - recommended for entry level ordained Christian Ministry
- **Bachelor of Theology** NQF Level 7 (360 credits) - recommended for Christian Ministry and Leadership

5. Recognition of Prior Learning (RPL) and Credit Accumulation and Transfer (CAT).

Students may apply for an evaluation of their previous studies, subject to SAQA, CHE and DHET regulations. In terms of these regulations a maximum of 50% credits of a completed qualification may be transferred to another qualification. An application form must be submitted with a payment of R250.00. Proof of payment can be e-mailed with the application form and all the relevant documents to info@hebroncollege.co.za

Applications for credit should include the following documents:

- a. A National Senior Certificate (original or certified copy).
- b. A certified copy of qualification/s attained.
- c. An official transcript from the institution where the qualification(s) was/were completed, indicating the student's achievements as well as the credit value of each subject.
- d. A supplementary document indicating the specific outcomes and NQF level for each subject.
- e. Foreign qualifications must be submitted to SAQA for evaluation, and proof of these qualifications must be submitted to HTC with the SAQA evaluation attached.
- f. An Administration Fee of R250.00 is charged for evaluations. This fee will be deducted from the Registration fee if the student enrolls with HTC.

Lapsing of validity of RPL and CAT Credit evaluation

Evaluations are subject to a six month time limit.

Credit for any subject can be given only once.

HTC retains the right to allow credit towards HTC Qualifications.

Qualifications outside South Africa:

Qualifications attained outside of RSA should be submitted to SAQA for evaluation.

Website: www.saqa.org, Tel: 012 431 5000

6. Student Support

Students may join discussion groups on the HTC Student Zone digital platform where they can also communicate with each other and the Assessors responsible for each Subject in their programme. Students are also encouraged to contact Hebron for support by telephone, e-mail, Internet Student Portal, fax, or correspondence. All the textbooks and readers are supplied as hard copies to the student and these documents are also available in digital format on the HTC Virtual Library. The purpose of the HTC Virtual Library is to provide supporting texts and video and audio recordings that would be otherwise difficult to locate. By this means students may readily access additional resources for investigation, further study or general interest. Hebron recommends further reading for all the Subjects presented.

7. Further Physical and Virtual Library Resources

Students needing further research resources are encouraged to make use of the HTC Physical library at Plot 7 Sports Road, Slaterville, Benoni, or to contact the HTC Librarian for assistance for books to be loaned. Students are also encouraged to make use of the HTC Virtual Library for additional referencing and sources.

In addition, special arrangements have been made for HTC students to access several University and Theological College libraries throughout South Africa.

These physical libraries include:

- The Nelson Mandela Metropolitan University, Port Elizabeth.
- Foundation for Cross-Cultural Education Libraries Wolseley.
- The Baptist Theological Seminary, Johannesburg.
- Cape Town Baptist Seminary.
- Nazarene Theological Seminary, Krugersdorp.

Each of these libraries has its own membership conditions. HTC students must produce a student card to show that they are current, *bona-fide* HTC students. HTC uses the Bookcollectz library programme with which to catalogue and search for volumes and subject material. Internet access is enabled to JSTOR electronic journals, ALUKA digital library and the National Research Foundation database. Students can access these databases from any online computer via allocated usernames and passwords which are available from the HTC Librarian.

Further excellent Internet library resources are listed in the HTC Handbook

8. Ordination/Recognition

HTC is not a denomination and, therefore, does not ordain graduates to the ministry. The prerequisites for ordination vary among denominations. We recommend that students preparing for the ministry should contact their denomination directly to determine the requirements for acceptance into the ministry. Most Charismatic, Pentecostal, and African Independent Churches recognise the HTC curriculum and training as adequate for ordination to the ministry of their denominations.

Graduates who need advice about ordination should communicate with the Principal.

9. Copyright

All rights are reserved. HTC materials (manuals, assessment guides, assignments and other College literature and productions) are copyright protected and may not be reproduced or adapted in any form without written application and approval from HTC.

10. Student's Complaints and Appeal Procedures

Where a student feels justified, a **written complaint** or appeal may be submitted on the HTC Appeal Form (QMS 7:3) and be addressed to the Registrar for resolution. This form is available on request from the Administrative Registrar. The Administrative Registrar will pass all appeals on to the Academic Committee. Students' work-related grievances are outside the responsibility of HTC.

11. Rules for Completing Studies with Hebron Theological College

It is a condition of enrolment that no HTC documents be shared, copied or sold in any form. All work must be the student's own, free from plagiarism and completed to the standard required in order to gain the desired qualification. No student is permitted to use or copy another's work, either partially or in full. HTC expects each student to be an example of Christ-

likeness. Students must exhibit the principles of good work standards, cleanliness, orderliness, respect for authority, dignity, and an acceptable standard of dress and modesty: "...*unblameable in holiness before God...*" (1 Thess. 3:13). Fees must be paid in advance either by instalments or in full. Outstanding fees will result in the suspension of studies.

12. Disciplinary Action

Disciplinary actions will take the form of verbal or written warnings. Suspensions or termination may follow if a student fails to comply with the warnings. Any discipline given to the student will be for his/her benefit to enhance his/her Christian growth and progress.

13. Changes to the Prospectus

Care is taken by HTC to provide correct information; however, details contained in this Prospectus may be subject to change due to circumstances beyond our control.

14. Hebron Theological College - Head Office

The HTC campus is located on a five-acre property at 7 Sports Road, Slaterville, Benoni, Gauteng, South Africa. (See the map at the back page of this Prospectus.)

15. Facilities and Departments

HTC has the following facilities: Lecture Hall, Physical and Virtual Libraries, Administration Offices for Management, Registration, Accounts, Tutorials, Assessment, Moderation, Quality Assurance, Secretarial, Human Resources, Information Technology, Distance Education methodology and skills, Physical and Virtual Libraries, in-house Publication and Printing Press and facilities. The whole organisation is governed by policies and procedures contained in the HTC Quality Management System.

During the last three years, HTC has heavily invested in upgrading the programmes and Internet technology which now provides students and staff excellent access to all the College learning, communication, investigation and research facilities to support the HTC programmes.

16. Comments from our Students

"What I loved most about Hebron was that it was professional yet personal. Overall, the good study material helps and equips you to become effective in your ministry and challenges and grows you spiritually. Hebron staff are always more than willing to pray with you and help by explaining difficult issues, ensuring that you are motivated to complete the Course in due time. When you complete your studies at Hebron you have a sound qualification and also a spiritual family." Venita

“This study has provided me with spiritual and physical enrichment.... This study has given me a new lease of life.... The encouragement I received from God and from this study earned me a place in important organizations.” S.R. Mogapi

“I read in the Book of Daniel chapter 6 that Daniel, the servant of God, possessed a “spirit of excellence”.As a current student of at Hebron I experiencethis same spirit of excellence within the establishment. In their dealings with me I have experienced service over and above my expectations from all the staff.” RiaanAbrie

“Hebron Theological College has not only broadened my horizons, increased my knowledge and caused me to move into a deeper relationship with God, it has also prepared me to have a holistic approach to life. It’s thought provoking curriculum always stimulated my thinking of the effect my Biblical studies is having on my family and my neighbours.... I write this with absolute confidence that if it was not for HTC, their gentle persuasion, encouraging letters and timely telephonic reminders, I would not have accomplished this in my life thus far.” P.S. Govender

17. What HTC will do for you?

- Provide the opportunity to enrol at any time of the year, allow you to work at your own pace in your own setting, and provide you with tuition and study materials at an affordable price.
- Provide programmes that are accredited with the Council on Higher Education, registered on the National Framework by SAQA and registered by the Department of Higher Education and Training.
- Provide credits for relevant prior learning, and readily available helpful, friendly service and support from HTC staff and tutors.
- Provide all the basic study materials without the need for purchasing further textbooks.
- Provide HTC Physical and Virtual Libraries with supporting advice and services.
- Provide information about other resources and libraries available for research.
- Provide advice about special needs for distance education.
- Provide programmes and advice to assist students to benefit from Internet communications, student Portal access, and Academic counsel.
- Provide a wide range of training to meet the needs of the Christian church and ministry.
- Provide studies that are relevant to the Christian church.

- Promote on-line group study in the form of podcasts and discussions.
- Provide and maintain a continuing process of programme review and improvement by “... taking the distance out of Distance Education”.
- Provide and maintain support to all active students – those limited to correspondence or those blessed with IT technology.
- Provide the appropriate means and guidance for HTC students to achieve their goals in Christian ministry.

Academic Information

1. Academic and Spiritual Education

Hebron Theological College is committed to spiritual and academic excellence. The application of sound education principles of knowledge, skill, values and attitudes are included in each assessment. These principles assist students to understand the Scriptures, to develop skills and values by interpreting them, and to develop Christian attitudinal responses in their personal life and ministry. Prayerful meditation upon God’s Word and the application of that understanding are essential to HTC’s study programmes. Spiritual life grows through fellowship with the Lord. These are prerequisites to fruitfulness in His service. We endeavour to assist students in keeping these aspects in proper balance as they progress in the knowledge of God and His ways. Each programme contains core and elective subjects. The core subjects are those necessary for the qualification. The elective subjects provide supportive subjects for the major ministry emphasis included within the qualification.

2. Materials and Format

A Student’s Handbook will be sent to the applicant on receipt of the HTC Application fee. The Assignment in the Handbook must be studied and returned to HTC in order to complete the Registration process. The Student’s Handbook provides guidance for successfully achieving the standards of the College.

The programmes are arranged in Subjects, and each Subject consists of one or more Modules. (These details are listed in the Prospectus). The College will, on receipt of proof of payment, send the Student a Textbook, a Study

Guide and a Study Evaluation form for each Module in the Subject. On the completion of each Subject, the student must fill in the Study Evaluation form and return it to HTC with the completed assignment. After assessment, an Assessment Report will be returned to the student with marks and specific comments by the Assessor.

Students must supply their own A4 size paper (210mm x 297mm) on which to present their neatly written or typed assignments. Leave margins of 2.5 cm. All communications with the College, including the applications and assignments, may be posted, faxed or e-mailed to the appropriate HTC addresses.

3. Enrolment Policy

As part of its contribution towards promoting equity and transformation in South Africa, HTC's policy for student recruitment, selection and admission is to give preference to admitting members of the formerly disadvantaged community to the student body. In the event of new student applications exceeding HTC's capacity to provide a satisfactory service to them, HTC will apply a quota system whereby at least 65% of new admissions will be reserved for members of formerly disadvantaged communities.

4. Application, enrolment, and entrance requirements

4.1 The applicant will need to complete the HTC Application Form and include the following:

- a. An original or certified copy of his or her National Senior Certificate.
- b. An original or certified copy of his or her ID document.
- c. An ID photograph of the applicant must be attached to the Application Form.
- d. An I.D. size photograph must accompany a request for a Student Identification Card. Student Cards are provided by the College on request by current registered students. A fee of R30.00 must accompany requests for this card.
- e. A request for Recognition of Prior Learning (if required). Certified copies of all completed qualifications are necessary.
- f. Payment of the Enrolment Fee and the cost of the first subject.
- g. An applicant may choose the elective subjects of his/her choice.

4.2 Regulations for Enrolment in the Bachelor Programme

A National Senior Certificate (Grade 12), with a minimum of 30% in English (the language of learning and teaching of the higher education institution as certified by Umalusi), with an achievement rating of 3 (Moderate Achievement, 50-59%) or better, in four of the recognised NSC 20-credit subjects chosen from the following recognised 20-credit NSC subjects: Accounting, Agricultural Sciences, Business Studies, Dramatic Arts, Economics, Engineering, Graphics and Design, Geography, History, Consumer Studies, Information Technology, Languages (one language of learning and teaching at a Higher Education Institution and two other recognised language subjects), Life Sciences, Mathematics, Mathematical Literacy, Music, Physical Sciences, Religion Studies, Visual Arts.

Or

A National Senior Certificate consisting of the following:

The subject grouping for selection of senior certificate subjects is as follows:

GROUP A: First and Second Languages Higher Grade (the eleven official languages at first language Higher Grade as well as second language Higher Grade level).

GROUP B: Mathematics Higher Grade and Standard Grade.

GROUP C: Natural Sciences Higher Grade and Standard Grade (Physical Science, Biology and Physiology).

GROUP D: Third Languages Higher Grade and Standard Grade including Second Languages Higher Grade from Group A offered as third languages for this group.

GROUP E: Human Sciences Higher Grade and Standard Grade (Biblical Studies, Economics, Geography, History and Jewish Studies).

GROUP F: Geography (if not presented for the purposes of Group E), Accounting, Additional Mathematics, Agricultural Science, Animal Husbandry, Art, Business Economics, Computer Studies, Dance, Home Economics, Music, Technical Drawing, Technology (four divisions), Speech and Drama Higher Grade and Standard Grade and a substantial number of subjects only offered on the Standard Grade.

- Take six approved subjects.
- Pass five of these subjects and obtain at least 20% in the sixth.
- Take four HG subjects including two official languages at first & second language.
- HG level and one of which must be a university language of instruction.

- In addition to the official languages, take subjects from three of Groups B to F.
- In addition to Group A, pass HG subjects from two of Groups B to F
- Meet the aggregate requirements of 950 (45%+) at one examination sitting.

For detailed requirements consult par. 3 of the matriculation endorsement regulations at www.hesa-enrol.ac.za.

4.3 Certificate of Exemption

A person who has passed examinations at a university or other institution approved by the Committee of Principals which represent a minimum of, or the equivalent of a minimum of 120 credits, registered at level 5, or higher, on the National Qualifications Framework of the South African Qualifications Authority, may apply for a Certificate of complete Exemption (Government Gazette, 5 December 2008: No. 31674).

5. Fees, Payments, and Refunds

Enrolment will remain in effect from the time of enrolment until the same month of the next year (12 months). All fees are revised annually effective from the 1st of January each year, and increased prices are applied to unpaid amounts. The fees cover the cost of the textbooks, assessment/study guides, tutorial guidance and assistance, postage (within RSA) from HTC, grading of assignments and exams, graduation and other College administrative expenses.

Invigilators' expenses, where necessary, are the responsibility of the student. Additional expenses such as international or fast delivery service, accommodation and travel expenses to attend College lectures, external Library fees and office/computer equipment for personal use, are the responsibility of the student.

Any programme cancelled within 3 months of starting will forfeit 50% of the amount paid and within 6 months of starting will forfeit 75% of the amount paid. No further refunds will be made.

5.1 Application and Registration

There is a non-refundable Enrolment Fee for each Programme. This payment, *as well as the fee for the first subject*, must accompany the Application Form. HTC will send a Student's Handbook to all applicants on receipt of the Application form proof of payment of the above mentioned fees. The Introductory Assignment (based on the Student's Handbook) must be completed and returned to the College for assessment.

The applicant needs to successfully complete this assignment before being registered as a student. In the event of a student failing this assignment, a re-application for registration fee of R250.00 will need to be paid.

5.2 Re-registration

In line with other Higher Education institutions, students are required to re-register annually. Students must successfully complete at least one subject per year.

5.3 Re-do's

- Where a student fails to meet the minimum requirement of a pass mark of 50%, a maximum of two additional attempts will be allowed in the form of “re-do’s”.
- Re-do’s will be charged at 50% of the Prospectus price for the subject.
- A maximum mark of 60% can be awarded for a second or third attempt.
- Students will not be allowed to rewrite a subject once a pass mark has been achieved.

5.4 Course Prices, Textbooks, and Tuition Fees

- a. Fees must be paid in advance, progressively or in full. HTC does not supply studies on credit.
- b. The initial payment should include the Application Fee *as well as the fee for the first subject*. Please send proof of payment with your application!
- c. Study materials are sent by e-mail or ordinary post within South Africa.
- d. Extra postage will be charged for special mailings and for mail to destinations outside South Africa. E-mailing of assessments does not incur additional charges.

5.4.1 Reduced Rates

A reduced rate of 10% is applicable to the spouse of a student who is studying the same subjects and sharing the same study manuals. Students must complete their examinations and assignments individually.

5.4.2 Student Financial Aid

Because the fees for all Hebron Theological College programmes are kept as low as possible, no additional sponsorships are available from the College. However, students may apply to “EDU-LOAN” Customer Service Telephone: 0860 555 544 or www.eduloan.co.za for student loans.

5.4.3 Enrolment and Tuition Fees

Course	Year	Enrolment Fees(Non refundable)	Fees Payable by instalment or in full
Higher Certificate	1st	R750.00	R14750.00 (<i>R118.00 per credit</i>)
Diploma in Theology	1st	R750.00	R14750.00 (<i>R118.00 per credit</i>)
Diploma in Theology	2nd	R850.00	R17125.00 (<i>R142.71 per credit</i>)
B.Th. Degree	1st	R750.00	R16125.00 (<i>R134.38 per credit</i>)
B.Th. Degree	2nd	R850.00	R17750.00 (<i>R147.92 per credit</i>)
B.Th. Degree	3rd	R850.00	R18750.00 (<i>R156.25 per credit</i>)

Please note: Included in the above fees are:

- Unless listed elsewhere in this Prospectus, all expenses are included in the above fees. This includes enrolment, tuition, printed and digital textbooks, Hebron physical and Hebron Virtual libraries, Student zone internet access, support, examinations and graduation expenses.
- (Re-do's for examinations and RPL/CAT applications will be charged at @R250.00)

6. HTC Bank Details

Payment is possible by electronic fund transfer (EFT), direct deposit, or Bank Debit Order to:

Hebron Theological College NPC

First National Bank,

Branch: Lakeside Mall

Branch Code: 251742

Account number: 51132189113

Bank deposit *reference* must clearly state *student number and name*.

Please note:

- a. Proof of payment can be e-mailed to accounts@hebroncollege.co.za or faxed to 086 500 1849 (***Include your name and student number***).
- b. For direct deposits, your full name and student number must be printed clearly in **black** pen on the Bank Deposit Slip. A clear copy of the Bank Deposit Slip must be e-mailed, faxed, or posted to HTC so that the payment can be identified and unnecessary delays avoided.
- c. Please ***do not send cash payments through the post***.
- d. Bank fees on returned cheques(R/D) will be charged to the student.

- e. Foreign payments can be made to HTC by SWIFT transfers: Code FIRNZAJJA

7. Duplicate Copies of Documents

Duplicate Transcript cost – R35.00

Duplicate Certificate cost – R100.00

8. Grading/Assessment System

Each Assessment Guide gives detailed instruction on what is required. Students are required to complete different assessment tasks to demonstrate their knowledge, understanding, application, competence and attitudinal responses. Formative and summative examinations are used for assessment purposes.

Students are required to complete the Study Evaluation and Personal Reflection forms. These assist HTC to monitor the programmes as well as each student's progress. Each student's work is assessed by HTC Assessors. The Assessments are retained on file at the College, and the Assessment Reports only are returned to the students.

Assessments and exams are marked on a graded scale as follows:

- 1 Pass grade 50%
- 2 Cum laude 75%

9. Duration of the Programmes

When studying by distance education it is more important to be consistent in your study routine than to try and finish the course ahead of time. Students are therefore advised to pace themselves. Students normally complete a one-year (full time) course in two years (part time).

HTC makes provision for three years to complete each full-time year of study, however, each student must re-register each year until graduation.

10. Graduation and Certification

At the annual Graduation ceremony, qualifications are officially conferred upon students who have fulfilled all the necessary requirements. Graduating students will receive a qualification award, a transcript of studies completed and a letter of congratulations. The qualification will only be awarded upon the successful completion of all the subjects in the prescribed programmes, the fees are fully paid and the "Student Exit Interview" form is completed and received by the College.

Certification is subject to the approval of the Academic Board. The Academic Board reserves the right to withhold or withdraw a qualification.

11. Academic Wear

The following are descriptions of graduates' academic wear adopted by Hebron Theological College:

- **Higher Certificate in Theology:**
Black graduation gown, black mortarboard with black tassel.
- **Diploma in Theology:**
Black graduation gown, black mortarboard with black tassel, Bordeaux collar.
- **Bachelor of Theology:**
Black graduation gown, black mortarboard with black tassel, and black hood with Bordeaux band.

Graduates may purchase or hire academic wear from HTC. Only approved academic wear is permitted for the HTC graduation service.

12. Language Policy

All the textbooks, instructions, tutorials, assessments, examinations and communications from HTC are provided in English. Considering the fact that the majority of HTC students come from an English 2nd language environment, all teaching and training materials are screened for readability.

Higher Certificate in Theology

NQF Level 5

Aim: To give the knowledge, principles and application of God's Word in preparation for lay Christian ministry.

Prerequisite: National Senior Certificate (Grade 12), with a minimum of 30% in English. A 50% pass mark for the Introductory Assignment (based on the Student's Handbook), is required to complete registration.

120 credits(1 year):

Core subjects (91.2 cts)	<i>plus</i> one Elective(28.8 cts)
Biblical Studies: (28.8cts)	Elective A - <i>Pastoral Ministry</i> (28.8 cts)
Systematic Theology: (33.6cts)	Elective B - <i>Christian Teaching</i> (28.8 cts)
Practical Theology: (14.4cts)	Elective C - <i>Youth Leadership</i> (28.8 cts)
Personal Development: (4.8cts)	Elective D - <i>General</i> (28.8 cts)
History: (9.6 cts)	

Please see page 19 for Enrolment and Tuition Fees.

Description of Subjects:

Higher Certificate in Theology

Biblical Studies: (28.8 cts)

Introduction to and general survey of the Bible in terms of its origin and main message. The synopsis (four Gospels), the book of Acts, the letters of Paul: Romans, I & II Corinthians, Galatians, Ephesians, Philippians, Colossians, I & II Thessalonians, Philemon and the pastoral letters: I & II Timothy, and Titus, and the general epistles: Hebrews, James, I & II Peter, I, II & III John, and the Epistle of Jude. From the Old Testament, the first five books: Genesis, Exodus, Leviticus, Numbers, and Deuteronomy.

Systematic Theology: (33.6cts)

The doctrines (what the Bible teaches) about: the Bible, God, Jesus Christ, man, sin, salvation, and the Church.

Practical Theology: (14.4cts)

Evangelism and principles of preaching and teaching from the life of Christ, and ministering to those affected by HIV/AIDS.

Personal Development: (4.8cts)

The Christian family

History: (9.6 cts)

Introduction to Church history with a specific focus on the seven Church periods.

Elective A - Pastoral Ministry (28.8 cts)

Pastoral theology (the work and ministry of a pastor), leadership I, divine healing, spiritual warfare, the tabernacle of Moses, and the doctrine of the end times.

Elective B - Christian Teaching (28.8 cts)

Leadership I, communications, introduction to the history of Israel, Isaiah to Malachi, and the doctrine of the end times.

Elective C - Youth Leadership (28.8 cts)

Pastoral theology (the work and ministry of a pastor), leadership I, purpose in ministry, programmes, processes and values, and working with parents and leaders.

Elective D - General (28.8 cts)

The pastor's wife, woman's ministry, anointed music, Sunday school teaching, the tabernacle of Moses, and books of poetry.

Diploma in Theology

NQF Level 6

240 credit programme

Aim: To provide adequate training to satisfy the minimum academic and practical requirements for entry to the full-time Christian ministry.

Prerequisites:

1. National Senior Certificate (Grade 12), with a minimum of 30% in English, and an achievement rating of 3 (Moderate Achievement 40-49%) or better in four recognised NSC 20-credit subjects.
2. A 50% pass mark for the Introductory Assignment (based on the Learner's Handbook), is required to complete registration.

1st year 120 credits

Core subjects (91.2 cts)	plus one Elective (28.8 cts)
Biblical Studies: (28.8 cts)	Elective 1A - <i>Pastoral Ministry</i> (28.8 cts)
Systematic Theology: (33.6 cts)	Elective 1B - <i>Christian Teaching</i> (28.8 cts)
Practical Theology: (14.4 cts)	Elective 1C - <i>Youth Leadership</i> (28.8 cts)
Personal Development: (4.8 cts)	Elective 1D - <i>General</i> (28.8 cts)
History: (9.6 cts)	

2nd year 120 credits

Core subjects (104 cts)	plus one Elective (minimum of 16 cts)
Biblical Studies: (37 cts)	Elective 2A - <i>Pastoral Ministry</i> (16 cts)
Systematic Theology: (34 cts)	Elective 2B - <i>Missions</i> (16 cts)
History: (6 cts)	Elective 2C - <i>Theology</i> (17 cts)
Personal Development: (15 cts)	
Practical Theology: (12 cts)	

Please see page 19 for Enrolment and Tuition Fees.

Description of Subjects

Diploma in Theology 1st year

Biblical Studies: (28.8 cts)

Introduction to the Bible in terms of its origin and message. The New Testament - Synoptic Gospels, the book of Acts, the letters of Paul: Romans, I & II Corinthians, Galatians, Ephesians, Philippians, Colossians, I & II Thessalonians, Philemon and the Pastoral letters: I & II, Timothy, and Titus and, and the General Epistles: Hebrews, James, I & II, Peter, I, II & III John, and Jude. From the Old Testament - Genesis, Exodus, Leviticus, Numbers, and Deuteronomy.

Systematic Theology: (33.6 cts)

The Bible, God, Jesus Christ, man, sin, salvation, and the Church.

Practical Theology: (14.4 cts)

Evangelism, Principles of preaching and teaching from the life of Christ, and ministering to those affected by HIV/AIDS.

Personal Development: (4.8 cts) The Christian family

History: (9.6 cts)

Introduction to Church history with a focus on the seven Church periods.

Elective Modules: (choose one elective)

DE1A - Elective A - *Pastoral Ministry* (28.8 cts)

Pastoral theology, Leadership I, Divine Healing, Spiritual Warfare, the Tabernacle of Moses, doctrine of the End Times.

DE1B - Elective B - *Christian Teaching* (28.8 cts)

Leadership I, communications, introduction to the History of Israel, the Prophets - Isaiah to Malachi, and the doctrine of the End times.

DE1C - Elective C - *Youth Leadership* (28.8 cts)

The ministry of Youth leadership, purpose, programmes, values, and working with parents and leaders.

DE1D - Elective D - *General* (28.8 cts)

The pastor's wife, woman's ministry, anointed music, Sunday school teaching, the Tabernacle of Moses, and Books of Poetry.

Diploma in Theology 2nd year

Biblical Studies: (37 cts)

The synopsis 2, Gospel of John, Romans, Corinthians, Ephesians, Philippians, Colossians, Philemon, Hebrews, I & II Peter, James, Jude, Genesis, and Hermeneutics 1.

Systematic Theology: (34 cts)

The doctrines of: the Bible, God, Jesus Christ, the Holy Spirit, man, sin, salvation, divine healing, the Church, angels, and the end times.

Church History: (6 cts)

The History of the Church through the Ages.

Personal Development (15 cts)

The Christian family, prayer, and the Journey of Israel (as a metaphor of spiritual development from salvation to maturity in Christ).

Practical theology: (12 cts)

Homiletics (preaching the Word), and Pastoral Theology 2 (the work and ministry of a pastor).

Diploma in Theology 2nd year

Elective Modules: (choose one elective minimum 16 cts)

DE2A - Pastoral ministry (16 cts)

Pastoral Counselling and Leadership

DE2B – Missions (16 cts)

Evangelism and Church Planting

DE2C – Theology (17 cts)

Religions and cults, hermeneutics (interpreting the Scripture), Revelation, Daniel, and Hosea.

Bachelor of Theology

NQF level 7

Aim: To prepare students for various Christian leadership ministries with spiritual and academic competency.

Prerequisite: ANational Senior Certificate (Grade 12), with a minimum of 30% in English, with an achievement rating of 3 (Moderate Achievement, 50-59%). (Refer to page 12. 4.2 for further information). A 50% pass mark for the Introductory Assignment (based on the Student’s Handbook), is required to complete registration.

360 credits: **1st year** Core subjects (100 cts) *plus* one Elective(20 cts)
2nd year Core subjects (110 cts) *plus* one Elective (10 cts)
3rd year Core subjects (100 cts) *plus* one Elective (20 cts)

Bachelor of Theology	
1st Year Core Subjects – 100 credits	
BOT 1 - Old Testament 1 (20 cts)	BPT1 - Practical Theology 1 (20 cts)
BNT1 - New Testament 1 (20 cts)	BCH1 - Church History 1 (10 cts)
BST1 - Systematic Theology 1 (20 cts)	BPSD1 - Personal/Spiritual Dev. 1(10 cts)
1st Year Electives – 20(Please select one elective)	
BE1A - Elective 1A –ChurchPlanting/Missions	(20 cts)
BE1B - Elective 1B –N.T. Greek	(20 cts)
2nd Year Core Subjects – 1100 hours	
BOT 2 - Old Testament 2 (20 cts)	BCH2 - Church History 2(10 cts)
BNT2 - New Testament 2 (20 cts)	BTE 2 - Theological Ethics 2(10 cts)
BST2 - Systematic Theology 2 (20 cts)	BPSD2 - Personal/Spiritual Dev.2 (10 cts)
BPT2 - Practical Theology 2 (20 cts)	
2nd Year Electives – 100 hours (Please select one elective)	
BE2A - Elective 2A – Biblical Studies	(10 cts)
BE2B - Elective 2B – Pastoral Counselling	(10 cts)
BE2C - Elective 2C – Biblical Management	(10 cts)
BE2D - Elective 2D – N.T. Greek	(10 cts)
BE2E - Elective 2E – O.T. Hebrew	(10 cts)

3rd year Core Subjects – 100 credits	
BOT 3 - Old Testament 3(20cts)	BTE 3- Theological Ethics3(10 cts)
BNT3- New Testament 3(20 cts)	BCH3 - Church History3(10 cts)
BST3 - Systematic Theology3(20 cts)	BPSD3 - Personal/Spiritual Dev. 3 (10 cts)
BPT3 - Practical Theology 3(10 cts)	
3rd year Electives – 20 credits (Please select one Research Assignment)	
BE3A - Elective 3A – Systematic Theology	(20 cts)
BE3B - Elective 3B – Biblical Studies/Hermeneutics	(20 cts)
BE3C - Elective 3C – Practical Theology (Contemporary Ministry)	(20 cts)
BE3D - Elective 3D – Practical Theology (Missions)	(20 cts)
BE3E - Elective 3E – Practical Theology (Pastoral Counselling)	(20 cts)
BE3F - Elective 3F – Church History	(20 cts)

Please see page 19for Enrolment and Tuition Fees.

Description of Subjects:

B.Th. 1st year:

BOT1 – Old Testament 1(20 cts)

Introduction to the 39 books of the Old Testament, with an in depth look at the books of Genesis, Psalms, Proverbs, Song of Songs, and Ecclesiastes.

BNT1 – New Testament 1 (20 cts)

Introduction to the 27 books of the New Testament, with an in depth look at the Synoptic Gospels, the gospel of John, and the Pauline Epistles: Romans, Galatians and 1 & 2 Corinthians.

BST1- Systematic Theology 1 (20 cts)

Systematic Theology deals with the doctrines of the Bible, and this module specifically deals with the doctrines of: the Bible, God, salvation, divine healing and angels.

BPT1 - Practical Theology 1 (10 cts)

Evangelism, leadership, homiletics (preaching), and, praise and worship.

BPSD1 – Personal and Spiritual Development 1 (10 cts)

Ministerial ethics, prayer, and repentance.

BCHI - Church History 1 (10 cts)

An introduction to Church history with specific focus on seven stages of Church history.

BE1 – Church Planting - Missions (20 cts)

Keys to Church planting and growth and the establishment of an indigenous church.

BE2 - NT Greek 1

An introduction to New Testament Greek.

B.Th. 2nd year:

BOT 2 - Old Testament 2 (20 cts)

The Pentateuch: Genesis, Exodus, Leviticus, Deuteronomy, and Numbers, the major prophets: Isaiah, Jeremiah, Ezekiel, and Daniel, and the study of hermeneutics (interpreting the Scripture).

BNT2 - New Testament 2 (20 cts)

The letter of Paul (part 2): Ephesians, Philippians, Colossians, Philemon, I & II Thessalonians, and the pastoral letters: I & II Timothy, and Titus.

BST2 - Systematic Theology 2 (20 cts)

The doctrines of: Sin, man, the Holy Spirit, the Church, and Christ.

BPT2 - Practical Theology 2 (20 cts)

Pastoral theology: the work and ministry of a pastor and a teacher of the Word and research methodology (instructions on how to write a research assignment).

BCH2 - Church History 2 (10 cts)

An overview of the history of the Church.

BTE 2 - Theological Ethics 2 (10 cts)

The Beatitudes (Sermon on the Mount), the Ten Commandments, and other religions.

BPSD2 - Personal/Spiritual Dev. 2(10 cts)

The Christian family, faith, true Christianity and prayer, praise and worship.

BE2A - Elective 2A – Old Testament history(10 cts)

A study of the books of Joshua, Judges, I & II Samuel, I & II Kings, I & II Chronicles, and Ruth.

BE2B - Elective 2B – Pastoral Counselling (10 cts)

An introductory study on pastoral counselling.

BE2C - Elective 2C – Biblical Management (10 cts)

A study on management from a biblical perspective.

BE2D - Elective 2D – N.T. Greek 2(10 cts)

A study on New Testament Greek, following on the module

BE2E - Elective 2E – O.T. Hebrew1(10 cts)

An Introduction to Old Testament Hebrew.

B.Th. 3rd year:

BOT 3 - Old Testament 3 (20 cts)

The book of Job, Ezra, Nehemiah, the Minor Prophets: Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah, Haggai, Zachariah, and Malachi and a study on the Feasts of the Lord.

BNT3 - New Testament 3 (20 cts)

The General Epistles: Hebrews, James, I & II Peter, I, II & III John, Jude.

BST3 - Systematic Theology 3 (20 cts)

The doctrine of God, the Holy Spirit, the Cross and Resurrection of Christ, and the doctrine of Election.

BPT3 - Practical Theology 3 (10 cts)

Leadership 3 and the ministry of God's Word.

BTE 3- Theological Ethics 3 (10 cts)

Theological ethics and the dangers of spiritual abuse

BCH3 - Church History 3 (10 cts)

The philosophy of Church history.

BPSD3 - Personal/Spiritual Dev. 3 (10 cts)

Spiritual victory, Holiness and Walking in the Spirit.

BE3A - Elective 3A – Systematic Theology (20 cts)

Research assignment: Student to write a monograph on the subject of own choice within the context of systematic theology.

BE3B - Elective 3B – Biblical Studies/Hermeneutics (20 cts)

Research assignment: Student to write a monograph on the subject of own choice within the context of Biblical studies or hermeneutics.

BE3C - Elective 3C – Practical Theology (Contemporary)(20 cts)

Research assignment: Student to write a monograph on the subject of own choice within the context of Contemporary Ministry.

BE3D - Elective 3D – Practical Theology (Missions)(20 cts)

Research assignment: Student to write a monograph on the subject of own choice within the context of missions.

BE3E - Elective 3E – Practical Theology (Counselling)(20 cts)

Research assignment: Student to write a monograph on the subject of own choice within the context of Pastoral Counselling.

BE3F - Elective 3F – Church History(20 cts)

Research assignment: Student to write a monograph on the subject of own choice within the context of Church History.

